

## Section 1

## Details of Proposer

1. Does the insured engage any contractors, subcontractors and/or staff from labour hire firms? Yes [ ] No [ ]

If YES, please provide full details including:

a. Estimated number of contractors/subcontractors &/or Labour Hire personnel engaged: \_\_\_\_\_

b. Description of the activities / type of work performed: \_\_\_\_\_

c. Will any of the following perform work under the sole or partial direction of the insured: \_\_\_\_\_

d. Total estimated payments made to contractors, sub-contractors &/or Labour Hire personnel: \_\_\_\_\_

e. Is there an adequate system in place to ensure contractors, sub-contractors &/or Labour Hire have own current liability coverage in place: \_\_\_\_\_

2. Does the insured undertake any external work involving heights:

a. above 15 metres? or Yes [ ] No [ ]

b. tree lopping where the trees exceed 3.5 metres? Yes [ ] No [ ]

3. Does the insured perform any construction or demolition work? Yes [ ] No [ ]

If YES to any of the above, please provide full details: \_\_\_\_\_

## Section 2

## Declaration

The undersigned declares that the statement and particulars in this Addendum are true and that no material facts have been misstated or suppressed after enquiry. The undersigned agrees that should any of the information given by us alter between the date of this Addendum and the inception date of the insurance to which this Addendum relates, the undersigned will give immediate notice thereof. The undersigned agrees that the Underwriters may use and disclose our personal information in accordance with the Privacy Collection Statement found below. The undersigned acknowledges that they have read the policy wording and associated endorsements and are satisfied with the coverage provided, including the limitations and restrictions on coverage.

**TO BE SIGNED BY THE INSURED FOR WHOM THIS INSURANCE IS INTENDED FOR**

Full Name: \_\_\_\_\_

Position: \_\_\_\_\_

Signature: \_\_\_\_\_ Date:     /     /

DUAL Australia recommends that you keep a record of all information supplied for the purpose of entering into an insurance contract (including copies of this Addendum and correspondence).

**Privacy Collection Statement**

At DUAL, we are committed to protecting your privacy and complying with the *Privacy Act 1988* (Cth) ('Privacy Act').

We use your information to assess the risk of providing you with insurance, provide quotations, issue policies and assess claims, on behalf of the insurers we represent. We also use your information to administer any policies we have issued to you and may do so by mail or electronically, unless you tell us that you do not wish to receive electronic communications. If you do not provide us with full information, we may not be able to provide insurance or assess a claim. If you provide us with information about someone else, you must obtain their consent to do so.

We provide your personal information to the insurer we represent when we issue and administer your insurance. When providing a quotation or insurance terms, we will tell you if the insurer is overseas and if so, where they are. We may also provide your information to your broker and our contracted third-party service providers (e.g. claims management companies). We are part of Howden Group Holdings Limited and may provide your information to UK based Group entities who provide us with business support services. If a recipient is not regulated by laws which protect your information in a way that is similar to the Privacy Act, we will take reasonable steps to ensure that they protect your information in the same way we do or seek your consent before disclosing your information to them. We do not trade, rent or sell your information.

Our Privacy Policy contains more information about how to access and correct the information we hold about you and how to make a privacy related complaint, including how we will deal with it. By providing us with your personal information, you consent to its collection and use as outlined above and in our Privacy Policy. Ask us for a copy of our Privacy Policy via email at [privacy@dualaustralia.com.au](mailto:privacy@dualaustralia.com.au) or access it via our website using the following [link](#).