10 TIPS TO HELP PREVENT A **CYBER ATTACK**

DUAL Australia has partnered with Cyber Incident Management Team (CIMT) to manage all cyber incidents from initial notification through to a resolution. In the first instance, if you experience a cyber claim or incident, notifications should be made via the following methods to ensure that security / privacy breaches are managed efficiently and effectively:

24/7 monitored email at cyber.incident@canopius.com or the Cyber Incident Reporting hotline on +64 483 10243.

Staff Training

Ensure all staff have frequent cybersecurity training so they are aware of the potential risks.

Never pay Ransom

Its not always wise to pay a ransom as you are not able to determine where the money will go (i.e funding terrorism without knowing) or if the hacker will repeat this attack.

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Backup Data

Backup data frequently with the backups stored off the insured's premises and not connected to the insured's network.

Firewall & Anti-**Virus Protection**

Use operating systems with embedded firewalls and anti-virus protection software (such as Windows or MAC OS X), or run separate commercially licensed firewall or anti-virus protection software.

Credit Card Storing

Do not store your credit card details on websites - do not keep them saved on notes or documents on your computer system.

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Third Party Vendor Management

Any requests to alter supplier and customer details including bank account details, independently verified with a known contact for authenticity.

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Incident **Response Plan**

Have a well-planned approach to addressing and managing a cyber attack to help respond to, and recover from network security incident.

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Mobile Device Encryption

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Protect your data with encryption including mobile phones, laptops and other portable devices.

Password Protection

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Keep passwords strong and secured and set up two factor authorisation (2FA).

Two Person sign-off

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Ensure that at least two members of staff authorise any transfer of funds, signing of cheques and the issuance of instructions for the disbursement of assets, funds or investments.